



# Return Authorization Form

TODAY'S DATE		CUSTOMER NUMBER	
COMPANY			
ADDRESS			
CITY		STATE	
ZIP		COUNTRY	

Invoice Number: \_\_\_\_\_ Copy of Invoice:  Yes  No

Items to be Returned:

SKU #	DESCRIPTION	QTY	REASON FOR RETURN

Return Policy:

**Magazines** may be returned if they are: **at least six (6) months old, and no more than twenty-four (24) months** after the date of publication. Magazines two years or older are non-refundable.

**All returns must be shipped via traceable means, including UPS, DHL, or FedEx. Stampington & Company is not responsible for lost items returned without a tracking number.**

Returned magazines must be in resalable condition, without price stickers, in order to avoid a restocking fee and receive a 100% refund/credit to your account. If magazines arrive in damaged condition, we reserve the right to refuse the refund and will not return the magazines to you. If we accept the compromised condition of the return, we will charge a 50% restocking fee that will be deducted from the refund/credit. *Please note: magazines may become damaged in transit.* Appropriate packaging is highly recommended with plastic wrap and/or cushioning materials. Stampington & Company is not liable for magazines damaged in transit. You will be responsible for filing a claim with your carrier, if magazines arrive in poor condition. Magazines that are returned before six (6) months will automatically have a 50% restocking fee applied, if the return is deemed in acceptable condition.

**Do not remove covers or place price stickers on magazines. We do not give credit for covers or for magazines that are returned with price stickers or without covers.**

CUSTOMER NAME (PLEASE PRINT)	DATE
CUSTOMER SIGNATURE	

Please Return Completed Form to:

**Stampington & Company**  
 22992 Mill Creek Drive, Suite B, Laguna Hills, CA 92653  
 Phone: (949) 380-7318 • Fax: (949) 380-9355 • Email: [wholesale@stampington.com](mailto:wholesale@stampington.com)

